



Please refer to a separate chart to assist you in knowing who best to speak to about your inquiry.

| Parents contacting RHAC Junior School staff members | |
|-----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Through the student diary | To communicate with your child's class teacher about relatively minor matters, write a note in your child's diary. |
| By phone | Call reception between 9:00am and 4:00pm on 8824 5844 |
| By email | <p>The suffix of all College email addresses is @rhac.nsw.edu.au</p> <p>The prefix is the first name/full stop/surname e.g., simon.jones@rhac.nsw.edu.au</p> <p>Parents should phone reception if they would like to confirm the email address of a particular staff member. Alternatively, they can send an email to info@rhac.nsw.edu.au. A member of the admin team will forward the email to an appropriate person to manage the inquiry.</p> <p>Please do not send sensitive or confidential information to info@rhac.nsw.edu.au</p> |

| Class Teachers | | |
|-------------------------------------------------|-------------------------------|--------------------------------------------|
| Early Stage 1 Teachers: Pre-K and Kindergarten | | |
| Mrs Rebecca Adams (mat. leave from July 2025) * | Ms Prishanta Govender | Mrs Jennifer Hewitt |
| Miss Gina Pamintuan | Miss Anna Sanders | Mrs Mary Sharobim |
| Miss Diana Yang | | |
| Stage 1 Teachers: Years 1 and 2 | | |
| Mrs Karen Baker | Mrs Stephanie Bryce-Borthwick | Mrs Michelle Denison |
| Mrs Michelle Denison | Mrs Leanne Fletcher | Mrs Sulani Grobler |
| Mrs Susan Hutchinson | Mrs Michelle McDonald | Mrs Chloe Rene (mat. leave from July 2025) |
| Mrs Dominique Van Der Merwe | Mrs Sarah Crawford | |
| Stage 2 Teachers: Years 3 and 4 | | |
| Mrs Janice Campbell | Mrs Jessica Contigiani | Miss Laura Holman |
| Mrs Lucinda Lawson | Mrs Kylie Leach | Ms Katelyn Newnes |
| Mrs Mariam Nickolla | Mrs Carolyn Pullen | Mr Joshua Redden |
| Mrs Ruth Smith | | |
| Stage 3 Teachers: Years 5 and 6 | | |
| Mrs Emily Arthur | Miss Mietta Doak | Ms Julia Ha |
| Miss Kate Haggart | Mrs Lyndell Spackman | Mrs Claire Sullivan |
| Dr Catherine Tikoft | | |

*Mrs Wendy Dawson will be Mrs Rebecca Adams' replacement while she's on maternity leave.



Junior School Stage & Grade Leaders

Junior School classes are categorised in stages. Each stage has an experienced teacher appointed as the leader of the teachers who teach within that stage.

| | Year Groups | Stage Leader |
|----------------------------|------------------------|----------------------------------------------------------|
| Early Stage 1 Coordinator | Pre-K and Kindergarten | Ms Prishanta Govender |
| Year 1 Grade Leader | Year 1 | Mrs Leanne Fletcher |
| Year 2 Grade Leader | Year 2 | Mrs Michelle Denison |
| Stage 2 Coordinator | Year 3 and Year 4 | Mrs Janice Campbell (long service leave Term 3 2025)* |
| Stage 3 Coordinator | Year 5 and Year 6 | Dr Catherine Tikoft |
| Student Wellbeing Leader | Pre-K to Year 6 | Mr Craig Hutchinson |
| Christian Education Leader | Pre-K to Year 6 | Mrs Karin Stace |

*Mrs Janice Campbell is on long service leave in Term 3, 2025. Mrs Ruth Smith and Mrs Carolyn Pullen will be undertaking Mrs Campbell's leadership responsibilities for Year 3. Mrs Kylie Leach will be the temporary Year 4 Grade Leader.

Junior School Executive Team

| | | |
|--------------------------------------------|---------------------|--------------------------------------------------------------------------------------------------------------------------|
| Student Wellbeing Leader (Junior School) | Mr Craig Hutchinson | Promotes positive student wellbeing initiatives and responds to more significant student wellbeing needs and misconduct. |
| Christian Education Leader (Junior School) | Mrs Karin Stace | Leads Christian Education and promotes a Christian worldview in the Junior School. |
| Head of Learning | Mrs Heila Vlok | Promotes a high standard of teaching and learning in the Junior School. |
| Head of Junior School | Dr Kaye Chalwell | Provides strategic direction to the Junior School and leads all Junior School staff. |



Head of Senior School (7 to 12) and Deputy Principal (Pre-K to Year 12)

Mrs Leisa Bromley is both the Head of Senior School and Deputy Principal.

The role of the Deputy Principal is to be the Acting Principal when the Principal is absent. Junior School parents should not have any need to contact Mrs Bromley unless the Principal is on leave and a matter needs to be escalated to the Principal.

Business Manager

Mr Duncan Stewart is the RHAC Business Manager.

He leads a team who manage school finances, receives inquiries related to school fees. Mr Stewart leads a team who are responsible for the maintenance of RHAC facilities.

Registrar

Mrs Sarah Crawford is the College Registrar.

The role of the Registrar is to manage incoming and exiting student enrolments. Parents should contact Mrs Crawford with inquiries related to a potential new enrolment or regarding intention to withdraw an existing enrolment.

Principal

Mr Brett Hartley is the College Principal. He works with the Senior Executive team to provide students with a quality education.

Mr Hartley's leadership work includes government compliance and working with the College community to advance his vision of being a united Christian learning community committed to taking opportunities, serving, and achieving.